



COLLEGE OF DENTURISTS OF BRITISH COLUMBIA

Board Meeting Minutes #B107 – December 11, 2015 **Approved**

Board Members in Attendance: K. Bal B. Der D. Hengel
 C. Kafka A. Kumar S. Lal
 P. McKivett D. Sailer T. Turko

Staff in Attendance: J. Roff, Registrar
 N. Graham, Program Coordinator
 V. Burns, Executive Secretary

The meeting was called to order at 1:20 pm

Approve Draft Agenda

MOTION: By D. Hengel, that the draft agenda be approved as presented. Seconded by T. Turko.
CARRIED

Approve Consent Agenda

- Draft Minutes of the October 3, 2015 Annual General Meeting
- Draft Minutes of the October 3, 2015 Board Meeting
- 2016 Election Schedule
- 2013-2016 Strategic Plan
 - DABC Monthly Communication Update
 - Activity & Outcome Report Update
- Health Professions Regulators of BC Update
- Examination Update
- Vancouver Community College Denturist Program Update
- Approved Executive Committee Meeting Minutes
- Approved Inquiry Committee Meeting Minutes
- Approved Registration Committee Meeting Minutes
- Updated Calendars (January – April 2016)
- Expense Form

MOTION: By T. Turko, that the consent agenda, in its entirety, be approved as presented.
Seconded by A. Kumar.

CARRIED

Approve 2016-2017 Draft Budget

The Board reviewed the draft budget for April 2016 to March 2017.

MOTION: By P. McKivett, that the budget for April 2016 to March 2017 be approved as presented. Seconded by C. Kafka.

CARRIED

Approve 2016 Board Meeting Dates

The Board reviewed the 2016 meeting dates and agreed to amend the College's Annual General Meeting (AGM) from September 24, 2016 to September 17, 2016. This amended date will coincide with the Denturist Association of Canada's (DAC) AGM and the Denturist Association of British Columbia's (DABC) AGM. In addition, the Board agreed that June 17, 2016 will replace the May Board meeting.

MOTION: By P. McKivett, that the 2016 Board Meeting dates be approved as amended. Seconded by C. Kafka.

CARRIED

Approve 2016 Committee Meeting Dates

MOTION: By K. Bal, that the 2016 Committee Meeting dates be approved as presented. Seconded by B. Der.

CARRIED

Approve 2016 Annual General Meeting Location

As noted above, the Board agreed that the CDBC's AGM will take place on September 17, 2016 at the DAC's Convention.

Review Unaudited Financial Statements

The Board reviewed the unaudited financial statements and the Registrar answered various questions.

MOTION: By P. McKivett, to accept the unaudited financial statements as presented. Seconded by T. Turko.

CARRIED

Approve Revised Policies

- Advertising – Implant Centre Policy

MOTION: By C. Kafka, to approve the revised Advertising Policy – Implant Centre as presented. Seconded by S. Lal.

CARRIED

- Advertising – Superiority of Skills or Exclusivity of Technique Policy

MOTION: By C. Kafka, to approve the revised Advertising Policy – Superiority of Skills or Exclusivity of Technique as presented. Seconded by D. Hengel.

CARRIED

- Advertising – Years of Experience Policy

MOTION: By C. Kafka, to approve the revised Advertising Policy – Years of Experience as presented. Seconded by P. McKivett.

CARRIED

- Infection Control Policy

MOTION: By C. Kafka, to approve the revised Infection Control Policy as presented. Seconded by T. Turko.

CARRIED

Discuss 2016 Pacific Dental Conference Cocktail Reception

The Board discussed their participation at the 2016 Pacific Dental Conference Cocktail Reception.

MOTION: By P. McKivett, for the Chair to acknowledge and identify the Board and staff who are in attendance at the 2016 Pacific Dental Conference cocktail reception. Seconded by C. Kafka.

CARRIED

Discuss 2016 Continuing Education Workshop Ideas (SPA 1.1.1)

As per SPA 1.1.1, the Board suggested that the CDBC ask registrants, possibly in a future issue of the Articulator, what continuing education workshops they would find valuable.

In addition, the Board suggested that the Committee Chairs prepare more fulsome Committee Reports, with highlights of the Committee's work over the previous year, for the College's 2016 AGM.

As the Board will be hosting their AGM at the DAC's Convention, they agreed that a 2016 Continuing Education Workshop is not necessary.

No further action is required.

Discuss Board Development/Education Activity (SPA3.2.3/3.2.4/3.3.2/3.3.3)

As per SPA 3.2.3/3.2.4/3.3.2/3.3.3, the Board discussed ideas for upcoming Board development/educational activities.

The following ideas were suggested:

- Presentation on Roberts Rules of Order.
- Specific education for the public members and staff in regards to denture fabrication.

Action Item: The Program Coordinator will review the information and prepare an activity for 2016.

Review Board Governance Model and Organizational Chart (SPA 2.3.1)

As per SPA 2.3.1, the Board reviewed the CDBC's Governance Model and Organizational Chart.

MOTION: By P. McKivett, to approve the Board Governance Model and Organizational Chart as presented. Seconded by T. Turko.

CARRIED

Discuss 2016 Board/Staff Event (SPA 2.3.3)

As per SPA 2.3.3, the Board discussed the continuation of team building between the Board and staff to foster a greater sense of understanding of one another's role.

Action Item: C. Kafka agreed to take the lead, with support from the Executive Secretary, to organize a 2016 event.

Discuss Future Strategic Plan

The Board noted that the current strategic plan ends in 2016 and therefore, discussed a future strategic plan.

The Board agreed that prior to starting a new strategic plan, a thorough review of the current strategic plan, including any unfinished items, needs to be completed.

Action Item: The Registrar will prepare a 2013-2016 Strategic Plan Activity & Outcome Report for consideration at the April 2016 Board Meeting.

Review Denturist Association of British Columbia's (DABC) Scope of Practice Proposal

The Board discussed the DABC's Scope of Practice Proposal and agreed that additional information is required, including more clarity on tooth whitening and the various concentrations that are possible.

Action Item: The Scope of Practice Panel will draft a proposal, noting the CDBC's position regarding the DABC's request for an expanded scope of practice, and bring it to the Board for approval.

Other Business

The Registrar informed the Board that the CDBC is collaborating with the College of Dental Surgeons of British Columbia on an unauthorized practice matter.

Adjournment

The Board meeting was adjourned at 3:16 pm.