



## COLLEGE OF DENTURISTS OF BRITISH COLUMBIA

Board Meeting Minutes #B114 – June 23, 2017 **APPROVED**

Board Members in Attendance: K. Bal M. Blake B. Der  
D. Hengel A. Kumar S. Lal  
P. McKivett T. Turko

Regrets: E. Colebank

Staff in Attendance: L. Crowe, Registrar  
N. Graham, Program Coordinator  
V. Burns, Executive Secretary

The meeting was called to order at 9:26am.

### **Approve Draft Agenda**

**MOTION:** By B. Der, that the draft agenda be approved as presented. Seconded by T.Turko.

**CARRIED**

### **Approve Consent Agenda**

- Draft Minutes of the April 22, 2017 Meeting
- Health Professions Review Board Update
- British Columbia Health Regulators Update
- Nominations Committee Meeting Minutes
- Updated Calendars (July-September)
- Expense Form

**MOTION:** By S.Lal, that the consent agenda, in its entirety, be approved as presented. Seconded by K.Bal.

**CARRIED**

### **DABC Monthly Communication; update and discussion**

The Registrar shared with the board her conversation with the secretary from the DABC regarding producing pamphlets and information on immediate dentures.

The board discussed CE hours and asked the Program Coordinator to survey other regulatory colleges in the dental field.

**Action item** – The Executive Secretary will add a question to the satisfaction survey to poll registrants on their thoughts in increasing CE hours.

**Action item** – The Program Coordinator will research other regulatory colleges in the dental field in this province and across Canada on the number of CE hours required and provide the information at the next board meeting.

### **CDBC AGM**

The Board discussed the proposed date and time for the upcoming AGM meeting currently scheduled for September 16, 2017 at 1:30pm.

**Action item** - The Registrar will contact Alex and the DABC and see if an earlier time can be accommodated.

**Review of Unaudited Financial Statements**

The Board reviewed and discussed the unaudited financial statements as presented.

**MOTION:** By D. Hengel, to accept the unaudited financial statements as presented. Seconded by T. Turko.

**CARRIED**

**Draft Policy – Role of the Observer**

The Board reviewed and discussed the Policy – Role of the Observer

**MOTION:** By A. Kumar, to approve the draft policy – Role of the Observer. Seconded by K. Bal.

**CARRIED**

**Revised Policy – Expense Submission**

The Board reviewed and discussed the Revised Policy – Expense Submission.

**MOTION:** By T. Turko, to approve the revised policy – Expense Submission. Seconded by B. Der.

**CARRIED**

**Strategic Plan Discussion**

The Board reviewed and discussed the Strategic Plan and signed up for Lead and Support roles on various activities.

**Action Item:** The Program Coordinator will input the new Lead and Support roles onto the Strategic Plan Activity document.

**Regulatory Amendments**

The Registrar shared information regarding an Education Day that the Hygienists are having on July 17, 2017. The Registrar has been invited to attend and she will report back to the board at the next meeting.

**Introduction to the Task List**

The Registrar introduced a Task List which is designed to track which tasks are be done, by whom and when they are completed. The Executive Secretary is responsible for revising this list after every board meeting and distributing it to the board and staff when needed.

**MOTION** By A. Kumar, to approve the inclusion of the Task List to the consent agenda for future Board Meetings. Seconded by D. Hengel.

**CARRIED**

**Other Business**

- Nancy presented a Professional Boundaries document from the Patient Relations Committee.

**MOTION** By D. Hengel, to approve the Professional Boundaries document as presented. Seconded by S. Lal.

- The Registrar along with other representatives of the regulatory bodies that govern 23 different health professions in BC came together with the First Nations Health Authority (FNHA) to participate in a Blanket Ceremony that was held in March 2017.
- The Registrar also shared her experience at the Clear symposium, The Privilege of Self Regulation, she attended on June 15, 2017.

**Adjournment**

As the Board members had no other business to discuss at this time, the meeting was adjourned at 11:55am.