



COLLEGE OF DENTURISTS OF BRITISH COLUMBIA

Board Meeting Minutes #B119
September 22, 2018 Approved

Board Members in Attendance: K. Bal M. Blake D. Hengel
A. Kumar P. McKivett M. Nelson
A. Nicholls T. Turko

Staff in Attendance: J. Roff, Registrar
N. Graham, Program Coordinator
V. Burns, Executive Secretary

Guests: J. Bhogal
J. Curtis
G. Sallaway

Regrets: S. Lal

The meeting was called to order at 10:02am

Approve Draft Agenda

MOTION: By P. McKivett, that the draft agenda be approved as presented. Seconded by T. Turko.

CARRIED

Approve Consent Agenda

- Draft Minutes of the June 15, 2018 Meeting
- Health Professions Review Board Update
- British Columbia Health Regulators Update
 - April 24, 2018 Meeting Minutes
 - Strategic Positioning Document
 - Briefing Note: Responding to MoH Request Regarding the Future of Regulation in BC
- Examinations Update
- Correspondence Re: CDI College
- Commitment to Cultural Safety and Humility Update
- DiSC Workshop Feedback
- Approved Inquiry Committee Meeting Minutes (May 2018)
- Approved Registration Committee Meeting Minutes (April 2018, June 2018 and June 28, 2019)
 - Theory Examination Development Proposal
- Approved Regulation Amendments Working Group Meeting Minutes (January 2017 and July 2018)
- Updated Calendars (September - December)
- Expense Form

MOTION: By P. McKivett, that the consent agenda, in its entirety, be approved as presented. Seconded by T. Turko.

CARRIED

Review Unaudited Financial Statements

The Board reviewed the unaudited financial statements and the Registrar answered questions.

MOTION: By D. Hengel, to accept the unaudited financial statements as presented. Seconded by M. Blake.

CARRIED

Review Commission on Accreditation for Denturism's (CAD) Request

The Board reviewed and discussed the CAD's information package, including their request for funding of approximately \$35 per denturist.

MOTION: By P. McKivett to participate in the CAD but on the condition that the College of Alberta Denturists and the College of Denturists of Ontario also participate and that any funding is not released until April 2019. Seconded by D. Hengel.

CARRIED

Discuss Registration Fee Increase

The Board reviewed a proposal to increase registration fees.

MOTION: By D. Hengel, to approve the proposed increase of registration fees for Active Full and Limited and renewal fees for Active Full, Active B and Limited to \$1500. Seconded by T. Turko.

CARRIED

Action item – The Executive Secretary will advise Registrants of the fee increase in the December issue of the Articulator.

Rescind Policy: Registration Fee Increase

The Board reviewed the Policy: Registration Fee Increase.

MOTION: By P. McKivett to rescind the policy: Registration Fee Increase. Seconded by M. Nelson.

CARRIED

Approve Risk Register

The Board reviewed the Risk Register document as part of CDBC's Strategic Plan Activity 3.3.4.

MOTION: By M. Blake to approve the Risk Register as presented. Seconded by P. McKivett.

CARRIED

Approve Strategic Plan Activity (SPA) Reports

- 1.1.3
- 1.2.2 (a)
- 2.1.2
- 2.2.2
- 3.1.2
- 3.1.3

- 3.2.1
- 3.2.2
- 3.2.4
- 3.3.5

The Board reviewed the SPA reports.

MOTION: By A. Nicholls, to approve SPA 1.1.3 as presented. Seconded by T. Turko. **CARRIED**

MOTION: By D. Hengel, to approve SPA 1.2.2 (a) as presented. Seconded by T. Turko. **CARRIED**

MOTION: By M. Nelson, to approve SPA 2.1.2 as presented. Seconded by A. Nicholls. **CARRIED**

MOTION: By A. Kumar, to approve SPA 2.2.2 as presented. Seconded by M. Blake. **CARRIED**

MOTION: By A. Nicholls, to approve SPA 3.1.2 as presented. Seconded by P. McKivett. **CARRIED**

MOTION: By P. McKivett, to approve SPA 3.1.3 as presented. Seconded by K. Bal. **CARRIED**

MOTION: By D. Hengel, to approve SPA 3.2.1 as presented. Seconded by M. Blake. **CARRIED**

MOTION: By A. Nicholls, to approve SPA 3.2.2 as presented. Seconded by D. Hengel. **CARRIED**

MOTION: By A. Kumar, to approve SPA 3.2.4 as amended. Seconded by T. Turko. **CARRIED**

Action Item: The Program Coordinator will add that past board members can be included as mentors.

MOTION: By P. McKivett, to approve SPA 3.3.5 as presented. Seconded by M. Blake. **CARRIED**

Discuss Schedule B Bylaw Amendment: Internship Portfolio Requirements

The Board reviewed and discussed the possible amendment to Schedule B: Internship Portfolio Requirements.

MOTION: By P. McKivett to amend the complete denture requirement. Seconded by T. Turko. **CARRIED**

Action Item: The Registrar will file the above noted amendment.

Approve Revised Policy: Misconduct of a Sexual Nature

The Board reviewed and discussed the revised Policy: Misconduct of a Sexual Nature, as well as the Guide on Professional Boundaries and the Prevention of Sexual Misconduct (the 'Guide'). The Board agreed to request the Program Coordinator to amend the Guide to focus on professional boundaries only.

Action item: The Program Coordinator will complete the above noted request, as well as the additional amendments suggested, and present the two documents for approval at the next Board meeting in December 2018.

Regulation Amendments Working Group Update
Approve Draft Regulation Amendments Documents

- Overview
- Appendix AL Current vs. Proposed Regulation with Rationales
- Oral Health Professions Comparisons
- Restricted Activities Authorizations – Intent to Regulate
- Denturism Definition

- The Board discussed at length the use of the word “prescribe”.
- MOTION:** By P. McKivett to remove the word prescribe from the draft regulation documents. Seconded by M. Blake. **CARRIED**
- MOTION:** By A. Nicholls to approve Overview (August 20, 2018) document as amended. Seconded by M. Blake. **CARRIED**
- MOTION:** By A. Nicholls to approve Appendix A: Current vs. Proposed Regulation with Rationales (August 20, 2018) as amended. Seconded by M. Blake. **CARRIED**
- MOTION:** By P. McKivett to approve Oral Health Professions Comparisons (August 20, 2018) as presented. Seconded by T. Turko. **CARRIED**
- MOTION:** By M. Blake to remove the word ‘all’ before accredited schools from the Restricted Activities Authorizations – Intent to Regulate (August 20, 2018) document. Seconded by P. McKivett. **CARRIED**
- MOTION:** By M. Blake to approve Restricted Activities Authorizations – Intent to Regulate (August 20, 2018) document, as amended. Seconded by P. McKivett. **CARRIED**
- MOTION:** By P. McKivett to approve Denturism Definition (August 20, 2018) as amended. Seconded by A. Nicholls. **CARRIED**

Discuss Opportunity for Rebranding

The Board discussed the opportunity for rebranding and updating CDBC’s logo. The Board agreed that this was a good time to consider this with the relocation of CDBC’s office in October 2019.

Action Item: The Program Coordinator will research some options and present them for consideration at a future Board meeting.

DABC update

G. Sallaway provided an update of the DABC. A. Boos is currently the new liaison and the Board asked for an updated list of their newly elected members. G. Sallaway had no concerns going forward and thanked the Board for allowing him to attend the meeting.

Other Business

- CDI letter was pulled out of the consent agenda for further discussion by the Board.

MOTION: By T. Turko to approve CDI's proposal to move to a three year program to incorporate the Internship Portfolio, with the condition that it meets the standards within our current bylaws. Seconded by D. Hengel.

CARRIED

Adjournment

As the Board had no other business to discuss, the meeting was adjourned at 12:02 pm.