

COLLEGE OF DENTURISTS OF BRITISH COLUMBIA

Minute's #B074 – June 5, 2009 APPROVED

Board Members in Attendance: G. Feldman P. Gardner
D. Harden D. Hart
C. LeVasseur T. Merkley
T. Perrault F. Yoo

Board Members Absent: A. Hupka

Staff in Attendance: J. Roff, Registrar
J. Ho, Program Coordinator
T. Cahill-Closs, Recording Secretary

Guests: J. Connolly M. Green - DABC
T. Little D. Sailer

The meeting was called to order at 12:03 pm


i Approve Draft Agenda

MOTION: By D. Hart, that the draft agenda be approved as presented.
Seconded by C. LeVasseur.

CARRIED

These minutes are approved as circulated.

Feb. 15/10
Date


Chair of the Board

ii Approve Draft Minutes of April 3, 2009

MOTION: By P. Gardner, that the draft minutes of April 3, 2009 meeting be approved as presented. Seconded by D. Harden.

CARRIED

iii Internal Financial Statements

The Registrar presented the following statements for review

- Profit & Loss Statements (March 2009 – April 2009).
- Balance Sheet (April 2009).
- Profit & Loss: Budget vs. Actual statement (April 2009 - April 2009).

iv Audit Update

Audit Questionnaire was distributed to Board members with request to complete and return.

Draft Financial Statements for year end March 31, 2009 was presented for discussion.

It was noted that the Balance Sheet increase of \$150,000 between 2009 and 2008 is the Discipline Surcharge, which is due to new accounting software and consolidation of accounts.

v Examination Update

a) Theory Examination

The Chair provided an update for the members of the Board regarding the Registration Committee's progress on revising the College's current theory examination questions. The members of the Committee will continue to collaborate with representatives from Vancouver Community College to make the appropriate changes to this examination with estimated completion the end of 2009.

b) Clinical Examination

The Registrar informed members of the Board that the College's Clinical Examination will be held in July 24-26, 2009 at Vancouver Community College. The College anticipates 12 students to challenge the examination and Tanya Little will act as the College's Clinical Examination Coordinator. Advertising for patient model has begun.

vi Quality Assurance Program Update

a) Program Development

The Program Coordinator discussed feedback on the QA Checklist and the changes made from that and presented a QA Tool on Patient Management, which was developed by A Hupka.

b) Presentation at DABC's Convention

The Program Coordinator will give a speech on Self Reflection.

vii CDBC's Proposed Draft Bylaws

Proposed changes to the Bylaws were presented and discussed.

It was suggested that a clause be added that states "only if you have the education should you work on a procedure".

viii TILMA

MOTION: By D. Hart, that a response be sent acknowledge letter from College of Alberta Denturists and to inform them that we are approaching our government about scope of practice for BC Denturists. Seconded by C. LeVasseur.

CARRIED

ix Standards of Practice

MOTION: By P. Gardner that a Panel be formed of one public and two Denturists Board members to review Standards of Practice and Code of Ethics and report back to the Board. Seconded by D. Hart.

CARRIED

x Licensure/Registration Certificates

Tabled

xi Correspondence

a) Denturist Association of British Columbia

Letter was presented

xii Calendars – Updated

The Registrar presented calendars. Additional date of August 10, 2009 was noted for Registration Committee.

xiii Business Arising from Committee Minutes

a) Approved Inquiry Committee Meeting Minutes

(not distributed to Discipline Committee members)

Approved meeting minutes were presented for members of the Board to review.

b) Approved Quality Assurance Committee Meeting Minutes

Approved meeting minutes were presented for members of the Board to review.

c) Approved Registration Committee Meeting Minutes

Approved meeting minutes were presented for members of the Board to review.

xiv Other Business

MOTION: a) Chequing Account Balance

By D. Harden that \$100,000 be transferred from the College's chequing account to the Investment account. Seconded by C. LeVasseur.

CARRIED

b) Scope of Practice

T. Perrault, J. Connolly and D. Sailer have a meeting with D. Beckett at the Ministry of Health on June 8, 2009 to discuss

Scope of Practice.

c) Thank you

J. Connolly was thanked for the work he has done on the College's Board.

The meeting was adjourned at 1:25 pm.