

COLLEGE OF DENTURISTS OF BRITISH COLUMBIA

Minute's #B070 – August 13, 2008 Approved

Board Members in Attendance: J. Connolly A. Hupka
 E. Edwards T. Merkley
 P. Gardner T. Perrault
 D. Harden

Board Members Absent: G. Feldman
 D. Hart

Staff in Attendance: J. Roff, Registrar (Ex-Officio)
 J. Ho, Program Coordinator

The meeting was called to order at 11:04 AM

i. Overview of the Quality Assurance Package

The Program Coordinator reviewed each page of the draft Quality Assurance Package with the members of the Board. Each member had an opportunity to suggest appropriate changes and provide relevant feedback.

Janice will make the necessary changes before presenting the final Quality Assurance Package to the Registrants at the College's Annual General Meeting on Saturday September 20, 2008.

ii. Cost of Complete Quality Assurance Package for Registrants

The Program Coordinator discussed the cost of producing and assembling the Quality Assurance packages. The Program Coordinator estimates that each package will cost about ten dollars. This estimate will include the binder, index tabs, printing and postage.

The members of the Board are comfortable with this estimate.

iii. AGM – Quality Assurance Presentation

a) Pre-Meeting

The members of the Board agreed that a short informal Board meeting is necessary prior to the Annual General Meeting.

The Registrar will send out a notice with the AGM Agenda, informing all Board members that a meeting will be held on Saturday September 20, 2008 at 8:30am in the Boardroom at the Holiday Inn Express Metrotown.

b) Presentation

The Program Coordinator outlined the format for the Quality Assurance Presentation scheduled in the afternoon of Saturday September 20, 2008.

Jennifer, Janice and the members of the Board will be introduced to the Registrants in attendance. Janice will present the Quality Assurance Binder and provide an overview of the contents. The Registrants will participate in a small group exercise and have the opportunity to ask questions and provide feedback.

The presentation is estimated to be two hours, beginning at 1:00 pm.

c) Continuing Education Credits

The Program Coordinator suggested that two hours of continuing education be given to Registrants for attending the two hour Quality Assurance Presentation and five hours be given to Registrants upon completion and submission of the Quality Assurance Checklist.

The members of the Board are satisfied with this suggestion.

Meeting was adjourned at 12:18 PM.