

COLLEGE OF DENTURISTS OF BRITISH COLUMBIA

APPROVED Minute's #B067 – December 7, 2007

Board Members in Attendance: P. Barker G. Hinton  
J. Connolly R. Hughes  
P. Gardner A. Hupka  
D. Hart G. Stewart

Board Members Absent: G. Feldman

Staff in Attendance: J. Mayr, Registrar  
J. Roff, Recording Secretary  
B. Tucker, Quality Assurance Director

The meeting was called to order at 10:05 am

**I. Approval of Draft Agenda**

**MOTION:** by G. Stewart, that the draft agenda be approved as presented.  
Seconded by A. Hupka.

**CARRIED**

**II. Approval of Draft Minutes of June 1, 2007**

**MOTION:** by D. Hart, that the draft minutes of the June 1, 2007 Board Meeting be approved as presented. Seconded by G. Stewart.

**CARRIED**

**II.a. Business Arising from Minutes**

II.a.1. Tooth Whitening

The members of the Board continued their discussion on tooth whitening and whether this should be something Denturist's are permitted to provide to their patients.

**MOTION:** by G. Stewart, to prepare a draft policy on tooth whitening for discussion at the next meeting of the Board. Not Seconded.

**DENIED**

II.a.2. Meeting with the College of Dental Surgeons of BC

The Registrar provided an update for the members of the Board regarding the meeting with the College of Dental Surgeons about the prescription. The Registrar's of both College's will meet again in early 2008 to continue their discussions.

**III. Approval of Draft Minutes of September 15, 2007**

**MOTION:** by G. Stewart, that the draft minutes of the September 15, 2007 Board Meeting be approved as presented. Seconded by G. Hinton.

**CARRIED**

**IV. Review on the Record**

The members of the Board reviewed the Registrant's request for a review on the record. The members of the Board considered all of the material presented regarding this matter.

**MOTION:** by G. Hinton, that the Board is satisfied that the material before them is complete and accurate to make a decision regarding the request for a review on the record. Seconded by R. Hughes.

**CARRIED**

**MOTION:** by D. Hart, that the Board confirms the decision of the Registration Committee in response to the review on the record. Seconded by G. Hinton.

**CARRIED**

**V. Registrar's Report**

**V.a. Unaudited Financial Statements**

The Registrar presented the College's internal and unaudited financial statements for April through October 2007.

**MOTION:** by G. Stewart, that the unaudited financial statements be accepted as presented. Seconded by P. Gardner.

**CARRIED**

**VI. Approve Draft Budget (April 2008- March 2009)**

The members of the Board agreed to increase the Quality Assurance Director's budget amount by \$2000, from \$26,1000 to \$28,1000. This will decrease the amount in the contingency fund by \$2000, from \$9,309 to \$7,309.

**MOTION:** by G. Stewart, that the draft budget for April 2008 – March 2009 be approved as amended. Seconded by G. Hinton.

**CARRIED**

IN CAMERA DISCUSSION: John Mayr, Jennifer Roff and Betty Jean Tucker left the meeting.

The members of the Board discussed giving the staff of the College a Christmas bonus.

**MOTION:** by G. Hinton, that John Mayr and Jennifer Roff will each receive \$250.00 as a Christmas bonus. Seconded by P. Barker.

**CARRIED**

The public members of the Board will hold a teleconference to discuss the Registrar's annual performance review.

IN CAMERA DISCUSSION ENDED

**VII. Approve Board Meeting Dates for 2008**

The Board scheduled meetings on the following dates:

Friday April 4, 2008 – College Office, New Westminister, BC  
June 2008 – Bear Mountain Resort, Victoria, BC  
Saturday September 20, 2008 – Annual General Meeting, Lower Mainland, BC  
Friday December 12, 2008 – College Office, New Westminister, BC

**VII.a. Annual General Meeting Location**

The members of the Board discussed possible locations for the Board's next Annual General Meeting. The general consensus was to keep the location of the meeting in the Lower Mainland, preferably close to a skytrain station, as the Denturist Association's Convention will be held in Victoria in June 2008.

**MOTION:** by D. Hart, to accept the Board meeting dates for 2008 as presented.  
Seconded by P. Barker.

**CARRIED**

**VIII. Committee Meeting Dates for 2008**

1. The Executive Committee scheduled meetings on the following dates:

Thursday February 21, 2008  
Thursday November 20, 2008

2. The Inquiry Committee scheduled meetings on the following dates:

Monday January 28, 2008  
Monday May 5, 2008  
Monday August 11, 2008  
Monday November 24, 2008

3. The Nominations Committee scheduled meetings on the following dates:

Tuesday January 15, 2008

Board Meeting  
December 7, 2007  
APPROVED Minutes

4. The Quality Assurance Committee scheduled meetings on the following dates:

Tuesday January 15, 2008  
Tuesday April 15, 2008  
Tuesday September 9, 2008  
Tuesday December 16, 2008

5. The Registration Committee scheduled meetings on the following dates:

Wednesday March 12, 2008  
Wednesday May 28, 2008  
Wednesday August 20, 2008

**MOTION:** by D. Hart, that the Committee meeting dates for 2008 be accepted as presented. Seconded by P. Barker.

**CARRIED**

**IX. Approve Election Schedule for 2008**

The Board agreed on the following timeline:

December 11, 2007 – Nominations Open – Notice of nominations will be mailed to each Registrant along with their Christmas card.

Thursday January 31, 2008 – Nominations Close

Monday February 11, 2008 – Ballots Mailed

Friday March 7, 2008 – Deadline for Ballots

Tuesday April 1, 2008 – New Term Begins

**MOTION:** by G. Stewart, that the election dates for 2008 be accepted as presented. Seconded by P. Barker.

**CARRIED**

**X. Quality Assurance Discussion**

The Quality Assurance Director distributed a QA Implementation Plan for members of the Board to review and comment.

**XI. Overview of the Trade, Investment and Labour Mobility Agreement**

The Registrar gave a brief overview of the Trade, Investment and Labour Mobility Agreement (TILMA).

**XII. Business Arising from Committee Minutes**

No business arising from the Committee minutes.

**XIII. Other Business**

No other business to discuss.

The meeting was adjourned at 1:15 pm.